



THE UNIVERSITY  
of EDINBURGH

The University of Edinburgh is a charitable body, registered in Scotland, with registration number SC005336.

The University of Edinburgh Development Trust is a charitable body, registered in Scotland, with registration number SC004307.

# Donation form

Thank you for your generous fundraising efforts.

To ensure your donation is used as you intend please complete and return this form. Thank you.

<b>Name (inc title)</b>			
<b>Home address</b>			
		<b>Postcode</b>	
<b>Email address</b>			
<b>Phone number</b>			

<b>Please tell us what part of the University you have fundraised for (e.g. Euan MacDonald Centre)</b>

<b>How did you raise this money? (e.g. sponsored walk / 3 Peaks Challenge / birthday)</b>
<b>I have raised £</b>

## Data Protection

All information is held by the University and will be treated confidentially and with sensitivity. The data may be used by the University, recognised alumni clubs, or agents of the University for a range of alumni activities, including sending publications, offering benefits and services, organising reunions, membership administration and in our fundraising programmes, in writing, by telephone and electronically. Under the terms of the 1998 Data Protection Act you have the right to object to the use of your details for any of these purposes at any time. If you wish to change your details or how we contact you, or wish to request a copy of the information we hold about you, please email [alumni@ed.ac.uk](mailto:alumni@ed.ac.uk) or write to us at Development and Alumni, University of Edinburgh, Charles Stewart House, 9-16 Chambers Street, Edinburgh EH1 1HT or call us on +44 (0) 131 650 2240. If you have requested not to receive further contact through JustGiving, we will not contact you in future about any of our community fundraising activity.

To opt-in to communications from the University, tick here:  To opt-out of communications from the University, tick here:

Please tick here if you do not wish your name to be published in our annual Donor Listing:

## Gift Aid it

Please reclaim tax on all donation(s) I have made to the University of Edinburgh Development Trust in the past four years, and all donations I make from the date of this declaration until I notify you otherwise. I confirm I am a UK taxpayer and have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand the charity will reclaim 25p of tax on every £1 that I give and if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

<b>Signature</b>		<b>Date</b>	
------------------	--	-------------	--

## Your donation (please tick)

<b>1</b>	<b>I enclose a cheque made payable to the University of Edinburgh Development Trust</b>	
<b>2</b>	<b>I enclose a Charities Aid Foundation (CAF) voucher</b>	
<b>3</b>	<b>I have paid £                    into your bank account using reference:</b>	

## Debit / credit card payment

<b>Card number</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Expiry date</b>	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<b>Issue number*</b>	<input type="text"/>	<input type="text"/>	*Only if applicable		
<b>Security code</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<b>Start date*</b>	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Getting your money to us

Thank you for your generous fundraising efforts. There are various ways you can get your money to us.

## Bank Transfer

Donations can be made directly into our bank account. All donations are paid into the University of Edinburgh Development Trust bank account with the Bank of Scotland. The University of Edinburgh Development Trust is a registered charity that oversees all charitable fundraising in aid of the University of Edinburgh. No matter what your donation is in support of (for example, student support, animal welfare, biological sciences or a specific centre or clinic), the University of Edinburgh Development Trust will process your donation and distribute it in full to your area of choice. Our bank account details are:

**Sort code** 80-02-24  
**Account number** 00423592  
**Address** Bank of Scotland  
300 Lawnmarket  
Edinburgh EH1 2PH

Please use your surname, postcode and chosen project as your reference, for example: Mackay, EH1 1TS, Euan MacDonald Centre.

## By Post

Cheques, made payable to the University of Edinburgh Development Trust, should be posted to:  
Freepost RTJT-UKAR-YSJK  
Development & Alumni  
University of Edinburgh  
Old College  
South Bridge  
EDINBURGH  
EH8 9YL

Please use the reverse of your cheque to let us know where you want your money to go, for example: The Free Legal Advice Centre. Please don't send cash in the post.

## By Phone

Donations can be made by calling the Development & Alumni Office on 0131 650 9221 or 0131 650 2240.

## In Person

Pop in to the Development & Alumni Department:  
Charles Stewart House  
9-16 Chambers Street  
Edinburgh  
EH1 1HT

Please note that the office address is different to the Freepost mailing address above.



**Thank  
You**